

Eligibility

The following eligibility requirements apply to:

- copies of Registrations of Birth that are not yet 120 years old
- copies of Registrations where the person has not been deceased for 50 years or more
- birth certificates, regardless of the person's age

Applicants for birth certificates and certified copies of Registrations of Birth

The following can order a birth certificate and certified copy of a Registration of Birth:

- 1 the person (whose birth is registered) when 12 years old or older
- 2 the person (whose birth is registered) when between 10 and 12 years old with the consent of their parent or guardian
 - complete the [Consent for Minor Younger than 12 to Apply for Own Birth Certificate or Legal Change of Name Certificate](#) (PDF, 150 KB) as part of your application
 - ensure the consent form is signed by a parent or guardian
 - the consent form (with an original signature) must be attached to the application form
 - if the consent is provided by a guardian, a copy of the guardianship order is required
 - a person younger than 10 years old cannot apply for their own birth certificate

- 3 the parent of the person in (1)/(2) as established by the person's birth record or by a parentage order
 - the applicant must be named on the birth record or in the parentage order (as applicable)
 - a copy of the parentage order must be attached to the application (when applicable)
- 4 a guardian or trustee for a person in (1) to (3)
 - the applicant must be named in the guardianship order or trusteeship document
 - a copy of the legal document showing the applicant's name must be attached to the application
- 5 a person adopting the person in (1)/(2)
 - the applicant must be named in the adoption document
 - proof of a pending adoption must be attached to the application (for example, a petition of adoption)
- 6 a person with a power of attorney for a person in (1) to (3)
 - the applicant must be named in the legal document
 - a copy of the legal document must be attached to the application
- 7 a person who is designated by a personal directive as an agent of a person in (1) to (3)
 - the applicant must be named in the personal directive document
 - a copy of the personal directive document must be attached to the application

- 8 a person with an Alberta court order that states the person is eligible to make the application
 - the order must be issued by a court in Alberta
 - the applicant must be authorized to make the application in the court order
 - the court order must have been issued within 1 year of the application
 - a copy of the order must be attached to the application
- 9 a lawyer for a person in (1) to (8) and (10) to (13)
 - a copy of a valid Law Society card must be attached to the application (this is in addition to the legislated ID requirement)
 - a letter from the lawyer advising who their eligible client is must be attached to the application

Applying for a birth document of a deceased person

The following can apply for the deceased person's birth document

10 [next-of-kin](#) to the deceased person

- proof of death must be provided to show the applicant is eligible in this category
 - proof of relationship must be attached to the application
- 11 an executor, personal representative or administrator for the estate of the deceased person in (1)/(2)
 - proof of death must be provided to show the applicant is eligible in this category
 - the applicant must be named in the will (or similar

document)

- a copy of the will (or similar document) must be attached to the application

12 a Public Trustee for the estate of the deceased person in (1)/(2)

- proof of death must be provided to show the applicant is eligible in this category
- the applicant must be named in the trusteeship document
- a copy of the trusteeship document must be attached to the application

13 a relative of the deceased person in (1)/(2) when there are no living [next-of-kin](#) (described in (10) above)

- proof of death must be provided to show the applicant is eligible in this category
- proof of relationship must be attached to the application

When an eligible applicant does not have [acceptable id](#) to make the application, a designated agent may be used by a person in (1) to (7), (10), (13).

Next-of-kin

Next-of-kin includes:

- parent
- sibling
- children
- spouse
- adult interdependent partner

Next-of-kin does not include:

- in-laws
- grandparents
- grandchildren
- step relatives
- children of the siblings

Persons who have adopted or who have placed their child for adoption are not “next-of-kin” to biological relations.

Historic records

Anyone may apply for a copy of a person's historic Registration of Birth through the [Provincial Archives of Alberta](#) if:

- 120 years have passed from that person's date of birth, or
- the person has been deceased for 50 years or more