

**What kinds of documents are available to order?**

Alberta Vital Statistics maintains a registration record of all births, marriages, deaths, and stillbirths (events) that occur in Alberta. From the official registration two types of documents are created:

1. Certificates (these are printed on bank note paper), and
2. Certified photographic prints (these are copies of the original registration that were completed and signed at the time of the event).

Search letters for an event are also available. A search letter only states that according to the Alberta Vital Statistics office an event is or is not recorded, no actual information is provided or confirmed.

**BIRTH**

There are three birth documents available: *(for a married woman a birth document is issued in her maiden name only)*

<p>1) Wallet Certificate - 9.5 x 6.4 cm (3 ¾ x 2 ½ in) contains:</p> <ul style="list-style-type: none"> <li>• full name of individual</li> <li>• date of birth</li> <li>• place of birth</li> <li>• sex</li> <li>• registration number</li> <li>• registration date</li> </ul>	<p>2) Framing Certificate - 21.6 x 17.8 cm (8 ½ x 7 in) contains:</p> <ul style="list-style-type: none"> <li>• full name of individual</li> <li>• date of birth</li> <li>• place of birth</li> <li>• sex</li> <li>• names of parents</li> <li>• birthplaces of parents (country only)</li> <li>• registration number</li> <li>• registration date</li> </ul>
<p>3) Certified photographic print of the <i>Registration of Birth</i> - 21.15 x 28 cm (8½ X 11 in)</p>	

**MARRIAGE**

There are three marriage documents available:

<p>1) Wallet Certificate - 9.5 x 6.4 cm (3 ¾ x 2 ½ in) contains:</p> <ul style="list-style-type: none"> <li>• name of groom</li> <li>• name of bride</li> <li>• date of marriage</li> <li>• place of marriage</li> <li>• registration number</li> <li>• registration date</li> </ul>	<p>2) Framing Certificate - 21.6 x 17.8 cm (8 ½ x 7 in) contains:</p> <ul style="list-style-type: none"> <li>• name of groom</li> <li>• name of bride</li> <li>• date of marriage</li> <li>• place of marriage</li> <li>• birthplace of groom and bride</li> <li>• registration number</li> <li>• registration date</li> </ul>
<p>3) Certified photographic print of the <i>Registration of Marriage</i> - 21.15 x 28 cm (8½ x 11 in)</p>	

**DEATH**

There are three death documents available:

<p>1) Framing Certificate - 21.6 x 17.8 cm (8 ½ x 7 in) contains:</p> <ul style="list-style-type: none"> <li>• name of deceased</li> <li>• age of deceased at the time of death</li> <li>• date of death</li> <li>• place of death</li> <li>• usual residence of the deceased</li> <li>• sex</li> <li>• marital status</li> <li>• registration number</li> <li>• registration date</li> </ul>	<p>2) Certified photographic print of the <i>Registration of Death</i> 21.15 x 28 cm (8½ x 11 in)</p>
	<p>3) Certified photographic print of the <i>Medical Certificate of Death</i> 21.15 x 28 cm (8½ x 11 in)</p>

**STILLBIRTH**

There are two stillbirth documents available:

<p>1) Certified photographic print of the <i>Registration of Stillbirth</i> - 21.15 x 28 cm (8½ x 11 in)</p>	
<p>2) Certified photographic print of the <i>Medical Certificate of Stillbirth</i> - 21.15 x 28 cm (8½ x 11 in)</p>	

## Who can apply for Vital Statistics' documents?

The areas below show who is eligible, as there are restrictions.

### Certificates and/or Certified Photographic Prints of a Registration

Birth	Marriage	Death
<ul style="list-style-type: none"> <li>• The <b>person</b> whose name is on the birth registration.</li> <li>• The <b>parent(s)*</b> of the person whose birth is registered as established by registration documents or by court documents.</li> <li>• A <b>guardian, trustee</b>, or person with <b>power of attorney</b> for the person whose birth is registered as established by court documents. Proof is required.</li> <li>• Any person with written <b>authorization from</b> the person whose birth is registered or from the <b>parents*</b> of the person whose birth is registered.</li> <li>• Any person with an <b>order from the court</b>. Court document is required.</li> <li>• A person <b>adopting a child</b> may apply for that child's biological birth certificate. Proof of a pending adoption is required.</li> <li>• The <b>legal representative for an eligible applicant</b> or a legal representative who requires it for official duties.</li> <li>• Any person who requires it to comply with the <i>Child Welfare Act</i> or the <i>Parentage and Maintenance Act</i>. Proof is required.</li> <li>• Any <b>adult next-of-kin**</b> of a person whose birth is registered when that person is deceased.</li> <li>• The <b>executor of a person's estate</b>, when the person whose birth is registered is deceased. Proof is required.</li> <li>• When the person whose birth is registered is deceased and there are no eligible applicants, an <b>offspring of a deceased next-of-kin**</b> may apply.</li> </ul>	<ul style="list-style-type: none"> <li>• A <b>person</b> whose marriage is registered.</li> <li>• Any person with <b>written authorization</b> from a person whose marriage is registered.</li> <li>• The <b>legal representative for an eligible applicant</b> or a legal representative who requires it for official duties.</li> <li>• Any person with an <b>order from the court</b>. Court document required.</li> <li>• A <b>guardian, trustee</b> or person with <b>power of attorney</b>, for a person whose marriage is registered as established by court documents. Proof is required.</li> <li>• Any <b>adult next-of-kin**</b> of the deceased bride and/or groom.</li> <li>• The <b>executor</b> of an estate of the deceased bride and/or groom. Proof is required.</li> <li>• When <b>both</b> bride and groom are deceased and there are no eligible applicants, an <b>offspring of a deceased next-of-kin**</b> may apply.</li> </ul>	<ul style="list-style-type: none"> <li>• Any <b>adult next-of-kin**</b> of the deceased person.</li> <li>• A <b>guardian, trustee</b>, or person with <b>power of attorney</b> for the deceased person whose death is registered as established by court documents. Proof is required.</li> <li>• Any person with <b>written authorization</b> from the person who is an <b>adult next-of-kin**</b> to the deceased person whose death is registered.</li> <li>• The <b>legal representative for an eligible applicant</b> or a legal representative who requires it for official duties.</li> <li>• The <b>executor</b> of the deceased person's estate.</li> <li>• A <b>funeral home representative</b> who is making, or has made, arrangements for the deceased person.</li> <li>• An <b>organization that provides benefits</b> to the deceased persons' survivors or beneficiaries (e.g. insurance company, trust company)</li> <li>• Any person with an <b>order from the court</b>. Court document required.</li> </ul>

### Medical Certificates of Death & Medical Certificates of Stillbirth

- Only next-of-kin\*\* may apply. Proof of relationship is required. (If a birth certificate is supplied it must show parentage.)
- For stillbirth documents contact a Registry Agent for eligibility requirements.

#### EXCEPTIONS

When a birth record is 100 years old or older, anyone may apply for that record.	When a marriage record is 75 years old or older, anyone may apply for that record.	When a death record is 50 years old or older, anyone may apply for that record.
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\* Parent(s): the name(s) shown on the legal *Registration of Birth*, or as recognized by court documents.

\*\* Next-of-kin: mother, father, son, daughter, brother, sister, spouse, or common-law spouse. This does not include in-laws.

- Print clearly or type.
- Read all instructions carefully before filling in this form.
- Information must be as complete as possible. Attach a written explanation if you cannot provide the information required in the applicable section(s).
- If a record or event cannot be found, a search for a three-year period is carried out automatically and the applicant will be notified.

Name of Applicant		If Company, Attention of		Your Reference No. (if applicable)	
Mailing Address		Street Address / Apartment		City / Town / Village	
				Province / Country	
				Postal / Zip Code	
Signature of Applicant		Date Signed		State Your Relationship to Person Named on Certificate	
<b>X</b>					
				Phone No. (during the day)	

						Type	Quantity	
<b>BIRTH</b>	Last Name (give <b>MAIDEN</b> name if certificate is for a married woman)			Given Names		<input type="checkbox"/> Male <input type="checkbox"/> Female	Wallet	
	Date of Birth		Place of Birth (city, town or village)		Name of Hospital Where Birth Occurred		Framing	
	Month by name   Day   Year		Only Births that occurred in Alberta					
	Last Name of Father			Given Names		Birthplace of Father		Certified Photographic Print
Maiden Name of Mother		Known By Any Other Last Name		Given Names		Birthplace of Mother		Search Letter

						Type	Quantity	
<b>MARRIAGE</b>	Last Name of Groom			Given Names		Birthplace of Groom		Wallet
	Last Name of Bride (prior to this marriage)			Given Names		Birthplace of Bride		Framing
	Date of Marriage			Place of Marriage (city, town or village)				Certified Photographic Print
Month by name   Day   Year			Only Marriages that occurred in Alberta				Search Letter	

						Type	Quantity	
<b>DEATH</b>	Last Name of Deceased			Given Names		Age	<input type="checkbox"/> Male <input type="checkbox"/> Female	Framing Certificate
	Date of Death		Place of Death (city, town or village)		Marital Status			Certified Photographic Print
	Month by name   Day   Year		Only Deaths that occurred in Alberta		<input type="checkbox"/> Never Married <input type="checkbox"/> Married <input type="checkbox"/> Common Law <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced			Medical Certificate
Usual Residence of Deceased Prior to Death (city, town or village)			Date of Birth					Search Letter
			Month by name   Day   Year					

						Type	Quantity	
<b>STILLBIRTH</b>	Last Name			Given Names		<input type="checkbox"/> Male <input type="checkbox"/> Female	Certified Photographic Print	
	Date of Stillbirth		Place of Stillbirth (city, town or village)		Name of Hospital Where Stillbirth Occurred			
	Month by name   Day   Year		Only Stillbirths that occurred in Alberta					
	Last Name of Father			Given Names		Birthplace of Father		Medical Certificate
Maiden Name of Mother		Known By Any Other Last Name		Given Names		Birthplace of Mother		Search Letter

This information is being collected for the purposes of vital statistics records in accordance with the Vital Statistics Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 422-7330.